

PROFORMA FOR REFERRING PROPOSALS FOR LIMITED DEPARTMENTAL EXAMINATION TO MIZORAM PUBLIC SERVICE COMMISSION/MIZORAM SUBORDINATE SERVICES SELECTION BOARD

1)	Name of Department	
2)	Name of post/grade to which limited departmental examination is to be conducted	
3)	Level in the Pay Matrix of the post/grade to which limited departmental examination is to be conducted	
4)	Number of vacancy(ies) to be filled up	
5)	Give year-wise breakup of the vacancies	
6)	Give reasons of vacancy(ies)	
7)	Name of the relevant Recruitment Rules/Service Rules for the post/grade to which limited departmental examination is to be conducted (Enclose a copy of the relevant recruitment rules/ service rules duly certified by a Gazetted Officer)	
8)	Eligibility criteria prescribed in the recruitment rules/service rules for limited departmental examination	
9)	Feeder post/grade from which limited departmental examination is to be made	
10)	Enclose post-based roster, duly certified by a Gazetted Officer, of the post/grade to which limited departmental examination is to be conducted in case the	

	recruitment rules/service rules prescribe more than one method of recruitment	
11)	Enclose a copy of approval of the Competent Authority for filling up of vacancies by limited departmental examination	
12)	Enclose self contained note explaining the proposals for limited departmental examination	
13)	Any other relevant remarks	

Signature of officer sending the proposal