

**SYLLABUS FOR THE LIMITED DEPARTMENTAL EXAMINATION FOR
PROMOTION TO HEADMASTER, GOVERNMENT PRIMARY SCHOOL**

DURATION : 3 HOURS EACH

PAPER	SUBJECT	MARKS ALLOTTED	FULL MARKS
Paper I	Essay writing	20	100
	Precis writing	20	
	Comprehension	20	
	English grammar	40	
Paper II	<p>Education - Meaning, aims and functions. Education for fostering Moral Education Educational Psychology - Meaning & scope, relationship between Education & Psychology, Growth & Development, Stages and educational implication. Learning-Meaning and factors affecting learning, Guidance & Counseling Concept, Nature, Needs and services. School Management, Concept, Classroom & Institutional Management. Qualities of Ideal Head of Institution. School & Community, meaning, relationship and utilization of community resources.</p>		100
Paper III	<p>Emerging Features -</p> <ul style="list-style-type: none"> ● Universalization of Elementary Education (UEE) ● The Right of Children to Free and Compulsory Education (RTE) Act, 2009 ● The Mizoram Right of Children to Free & Compulsory Education Rules, 2011 ● Mid Day Meal Scheme ● The Protection of Children from Sexual Offences (POSCO) Act, 2012 ● The Education Policy of Mizoram, 2013 ● The Mizoram Prevention of Malpractices at Examination Act, 1990 ● Guidelines for Constitution of School Management Committee (SMC) and Village Education Committee (VEC). 		100
Paper IV	Central Civil Services (Conduct) Rules, 1964	40	100
	- Rules 3, 5, 6, 7, 8, 9, 15, 18, 20, 21 & 22		
	Central Civil Services (Leave) Rules, 1972	40	
	- Rules 3, 26, 28, 29, 30, 31, 32, 38, 39, 43, 50, 51, 52.		
	Central Civil Services (Joining Time) Rules, 1979	10	
	Procedure for maintenance of Annual Confidential Reports (ACR)	10	